

APPLICATION FOR ARCHITECTURAL MODIFICATION(S)
CATALINA PLACE TOWNHOMES HOMEOWNER ASSOC., INC.

ACC forms take approximately 30 days to process. Please note modifications are NOT permitted to begin until you receive an answer/approval in writing.		
Email complete application with all required documents to JLadmin@jpropertymgmt.com or mail them to J&L Property Management – 10191 West Sample Rd. #203, Coral Springs, FL 33065. Please be sure to include required supporting documents noted below so there is no delay/return.		
Property Address:		
Name of Owner(s):		
Date of application:	Daytime #:	Account#: --
Owner Email:		

Approval is proposed for the following modification(s), addition(s), and/or alteration(s) as described below and/or on attached page(s):

Check the applicable boxes and/or describe below:

- | | | |
|--|--|---|
| <input type="checkbox"/> Awnings | <input type="checkbox"/> Landscaping Additions/Modifications | <input type="checkbox"/> Play Structure/Playgrounds |
| <input type="checkbox"/> Exterior Paint as per approved colors | <input type="checkbox"/> Other Exterior Modification | <input type="checkbox"/> Pool Installation |
| <input type="checkbox"/> Exterior Lighting/Solar Lights | <input type="checkbox"/> Patio Furniture Visible | <input type="checkbox"/> Satellite Dish Location |
| <input type="checkbox"/> Fence as per approved criteria | <input type="checkbox"/> Patio/Terrace/ Decks | <input type="checkbox"/> Spa/Jacuzzi |
| <input type="checkbox"/> Hurricane Panels/Accordion Shutters | <input type="checkbox"/> Pavers/Driveway/Paver Extensions | <input type="checkbox"/> Other: _____ |

THIS IS A RE-SUBMITTAL

- ☐ Yes ☐ No

Additional Information/Details: _____

Attached...Please note you **MUST** provide the following: (If Applicable) **Process will be delayed if missing!**

- | | |
|--|---|
| <input type="checkbox"/> Color photo of home and back if project is being done in the back | <input type="checkbox"/> Property Survey, showing location of Modification(s) |
| <input type="checkbox"/> Drainage Surface Water Plan | <input type="checkbox"/> Sample(s)/Picture(s) |
| <input type="checkbox"/> Initial or Revised Plan(s) and/or Specification(s) | <input type="checkbox"/> Contractor License, Insurance & Workers Compensation |
| <input type="checkbox"/> Material(s) Designation Plan/Sample(s) | <input type="checkbox"/> Copy of the Contract (Doesn't need to show cost) |

By Initialing below applicant agrees and acknowledges as follows:

_____ Owner agrees to be fully responsible at Owner's sole expense for any and all damages to Common Areas and/or neighboring Lots including, but not limited to, damage from delivery, construction or other vehicles or machinery. Access to construction areas is only to be allowed through Owner's property.

_____ Owner agrees and understand that should the Owner desire to install any new improvement or landscaping within the boundary of a Lot, a drainage surface water plan prepared by a professional irrigation or engineering company certified to the Association will be required to accompany this application. Said water plan must certify that the proposed improvement or landscaping will not adversely affect the drainage and irrigation of the community, Common Areas and/or any adjacent Lots.

_____ Owner agrees and understands to be responsible for obtaining any necessary permits from the appropriate Building and Zoning Department(s) and all other applicable governmental authorities. Furthermore, owner agrees to comply with the Association Documents including, but not limited to, the Declaration, in all respects.

_____ Owner agrees to remise, release, acquit, satisfy, and forever discharge "Developer", "Management Co.", and the "Association(s)" of and from all, and all manner of, action and actions, cause and causes of action, suits, debts, sums of money, accounts, bills, covenants, controversies, agreements, promises, damages (including consequential, incidental, punitive, special or other), judgments, executions , claims, liabilities and demands, whatsoever, at law and in equity (including, but not limited to, claims founded on tort, contract, contribution, indemnity or any other theory whatsoever) in any way related to any previous representations made by "Developer", "Management Co.", and the "Association(s)", and the construction of your requested improvements due to any defects to the marketability, ability to obtain a loan, and/or insurability of your home caused therefrom; any encroachment caused by your requested improvements; and/or the repair, reconstruction or removal of the improvements as required by any governmental or court action.

_____ Owner agrees to defend, indemnify and hold harmless "Developer", "Management Co.", and the "Association(s)", against any and all claims, costs (including without limitation reasonable attorney's fees, paraprofessional fees and court costs at all levels), actions, liabilities and/or expenses in any way related to the construction of your requested improvements due to any defects to the marketability, ability to obtain a loan, and/or insurability of your home caused therefrom; any encroachment caused by your requested improvements; and/or the repair, reconstruction or removal of the improvements as required by any governmental or court action.

_____ **Owner agrees, understands, and acknowledges that failing to abide by the aforementioned will be deemed grounds for this request being DENIED.**

Anticipated Commencement Date:	Owner's Signature:
Anticipated Time for Completion:	Owner's Signature:

(FOR ARCHITECTURAL CONTROL COMMITTEE/PROPERTY MANAGEMENT OFFICE USE ONLY)

Approved ☐ Date: _____ X _____
(Signature of ACC Chairperson/OR Property Manager)

Disapproved ☐ Date: _____ X _____
(Signature of ACC Chairperson/OR Property Manager)

Request **APPROVED** Comments: _____

Request **DISAPPROVED** Comments: _____