# Architectural Design Control Manual Harmony Lakes Townhomes



#### INTRODUCTION TO THE ARCHITECTURAL DESIGN CONTROL COMMITTEE

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#### **PURPOSE**

One of the most effective methods of assuring the protection of the master land concept, community lifestyle environment and individual property values is through the establishment of an architectural review committee. In order to accomplish these objectives the Architectural Design Control Committee of Harmony Lakes Townhomes Association has been established for the purpose of reviewing applications for alterations, modifications or changes to the existing properties, inCluding but not limited to landscaping and painting. Each application is evaluated on its own merits with reasonable flexibility for architectural function and creativity.

#### **MEETINGS**

The Architectural Design Control Committee shall meet as necessary to review applications received within 30 days **after receipt** of a complete application package. If approved by the Architectural Design Control Committee, the Committee will notify the homeowner of its approval with any conditions that may apply. If denied by the Architectural Design Control Committee, the Committee will notify the homeowner in writing of its denial. The Committee shall provide a reply to applicant no later than 45 days after receipt of a complete application package. Notice for any meeting held by the Committee will be posted 48 hours in advance of that meeting in a conspicuous place.

#### RESPONSIBILITIES

- 1. To establish and maintain architectural motifs and exterior architectural themes.
- 2. To establish architectural control criteria for the protection of property values and to provide reasonable safeguards for continuing appreciation.
- 3. To review all architectural applications for compliance with established design criteria and with the Declarations, Covenants, Conditions and Restrictions as adopted by the association.
- 4. To inform members of the Association and Board of Directors regarding activities of the Architectural Design Control Committee and changes in criteria asthey occur.
- 5. To assist in achieving compatible architectural standards and harmonious relationships with neighboring properties.
- 6. To require the maintaining of the high standards of architecture and quality construction.
- 7. To monitor violations of architectural control criteria and notify the Board of Directors of the Association for appropriate action.
- 8. To amend architectural control criteria as may be required from time to time.

- 9. To contact applicants whose plans and specifications have been disapproved and to provide reasonable assistance and recommendations for adjustments to bring applications into compliance.
- 10. To Maintain copies of applications, architectural documents and related records.

#### ARCHITECTURAL DESIGN CONTROL COMMITTEE POLICIES

#### **POLICY STATEMENT**

Property in Harmony Lakes is subject to certain restriction as further defined in the Declaration of Covenants and Restrictions for Harmony Lakes Townhomes and any amendments and supplements thereto recorded by the Harmony Lakes Townhomes Association and by the Architectural Design Control Manual

The Architectural Design Control Committee does not seek to restrict individual taste or preference. In general, its aim is to avoid harsh contrast in the landscape and architectural themes of the community, and to foster thoughtful design so that there is harmony between the residences and their neighboring residences. The Committee intends to be completely fair and objective in the architectural control process and to maintain a sensitivity to the individual aspects of design.

#### L11\11TATION OF RESPONSIBILITIES

The primary goal of the Committee is to review the application, plan specifications, materials and samples submitted to determine if the proposed work conforms in appearance and construction criteria with the standards and policy as set forth by the Architectural Design Control Policies. The Committee does not assume responsibility for the following:

- a. The structural adequacy, capacity or safety features of the proposed improvements or structure.
- b. Soil erosion, uncompactible or unstable soil conditions.
- c. Compliance with any or all building codes, safety requirements, governmental laws, regulations, or ordinances.
- d. Performance or quality of work of any contractor.
- e. Permitting

#### APPLICATION WITHDRAWAL

An application for withdrawal may be made without prejudice, provided the request for withdrawal is made in writing prior to the review and/or action on the application.

#### **VARIANCES**

All variance requests shall be made in writing. Any variance granted shall be considered unique and will not set any precedent for future decisions

#### CONSTRUCTION INSPECTIONS

Periodic observations may be made by the Committee or Property Manager while construction is in progress to determine compliance with the approved architectural guidelines. Applicants agree to cooperate fully with members of the Committee and/or Property Manager.

## ARCIDTECTURAL DESIGN CONTROL COMMITTEE REVIEW PROCEDURES

The following is an outline of the procedure for submissions to the Committee.

**Step One:** The owner shall submit two of each of the following to the Architectural Design Control Committee of the Association as instructed within the ADCC Application package:

- 1. <u>Completed</u> application forms (available enclosed in this manual or from your Association Committee member or Property Manager.)
- 2. Two sets of plans/blueprints that shall include the items required within the ADCC application form or any of the following that are applicable:
  - A. Plot plan/survey showing property lines, easements driveways, walkways foundation outline, decks patios;
  - B. Floor plan;
  - C. Exterior elevations including front, rear, all sides, doors, windows, mechanical equipment;
  - D. Building sections, walls roof;
  - E. Electrical, mechanical, plumbing;
  - F. Exterior lighting;
  - G. Specifications of materials and/or NOA.
- 3. Appropriate literature or brochures.
- 4. Color chips if not on the list of approved colors (chips to be 4"X 4" minimum, painted on the surface texture that the final painting will be placed upon).
- 5. Appropriate samples as required by ADCC (Architectural Design Control Committee).

**Step Two**: The Committee will review all submitted documents and will approve or deny said application. If approved, the Committee will then forward the approval and any conditions applicable to such approval to the homeowner. If the Committee denies the application, it will notify the owner of its rights to appeal the Committee's decision.

Step Three: The owner may than proceed as follows.

- 1. If approved:
  - A. Start the work if a building permit is not required.
  - B. If a building permit is required, apply to the appropriate authority for a permit and after issuance, commence work.
- 2. If denied:
  - A. Resubmit the application after complying with comments noted.
  - B. Request a variance.
  - C. Withdraw the application.

#### **DESIGN DOCUMENT CHANGES**

The owner must notify the Architectural Design Control Committee prior to making any changes to the approved plans. A letter with applicable support data (as required) must be submitted to the Committee for the file. Any major deviations (as determined by the Committee in its sole discretion) may require the approval of the Architectural Design Control Committee prior to commencement of changes.

#### **CHANGES TO AN EXISTING STRUCTURE**

Any changes to an existing structure must be reapplied for, by following the outlined procedures for submission of these changes which are stated above prior to any work performed.

#### ARCHITECTURAL STANDARDS AND CRITERIA

(The following is not considered all-encompassing)

#### 1. SET-BACK CRITERIA

- a. Setbacks as determined by the original developer.
- b. Setbacks are also subject to Town of Davie and Broward County building and zoning considerations.
- c. Common and limited common areas may not be encroached as per the survey provided at closing.

#### 2. ELEVATIONS

- a. All elevation treatments shall follow the common architectural character of the surrounding community.
- b. Elevations on additions, if permitted by ADCC, shall match those of the existing Townhomes .

#### 3. ROOFS ON ROOM ADDITION (If permitted by ADCC and Town of Davie)

- a. Roofs shall be approved concrete "S" tile roofs. No Tar, gravel, or wood roofs allowed.
- b. Roof color shall be an integral part of the exterior color scheme of the Townhomes.
- c. Roof shall have a minimum of 4112 pitch; flat roofs are not allowed.
- d. i. Roof turbines are not allowed. Wind or self powered tall units are prohibited.
  - ii. Powered shallow mushroom type are acceptable, b\lt shall be placed only on the rear part of the roof and must be painted to match the roof color. Please submit the brochure for review.
  - III. Flush mounted exhaust fans with automatic covers mounted in the side gable end of the house and painted to match the wall color are acceptable. Please submit the product brochure for review.
  - iv. Homeowner must be responsible for continued maintenance of painted roof turbines.

#### 4. GUTTERS

- a. Gutters shall be the seamless type.
- b. Strapping, hangers, etc., shall not be visible.
- c. Gutters shall conform to fascia lines.
- d. Gutters are to be painted to conform to Townhome colors at down spouts and fascia color at fascia.
- e. If gutter is a structural type with a screen enclosure attached to it; it shall be designed to match the enclosure with downspout to match, if downspouts are attached thereto.

#### 5. SCREEN ENCLOSURE (If permitted ADCC and by the Town of Davie)

- a. Screen enclosures may have flat, dome or mansard screened roof or flat enclosed roof.
- b. Screen enclosures shall be constructed utilizing bronze frames with bronze screens, white frames with gray screens.
- c. Flat aluminum roofs with a minimum of 3" insulation are permitted.
- d. Optional kick-plate shall be no higher than 18".

#### 7. AWNINGS, BAHAMA SHUTTERS, CANOPIES, CARPORTS

- a. Awnings, bahama shutters and canopies shail not be permitted without prior approval.
- b. Panel shutters must be removed and put away after storm within 10-14 days after a storm, as per the rules and regulations of the community.
- c. Wood, metal and canvas carports/driveway structures are not permitted.

#### 8. SPAS/POOLS AND DECKS

- a. Above ground swimming pools are not permitted.
- b. Decks and spas must be placed within the required zoning setbacks not visible from street.
- c. Spa equipment, heating equipment, etc. shall be shielded and hidden so that they are not visible from any street or the first story of adjacent property.

#### 9. FENCING

- a. Only black or white chain link vinyl clad fencing is permitted on lake lots. Contact the Committee for the specific design allowed on your particular homesite.
- b. Fencing may also be pressure treated wood 1" X 6" shadow box, 6' in height, with pressure treated A" X 4" wood post approximately 4' on center. Fences must be painted to match the exterior color of the building upon which they are located. Paint colors are available from the ADCC or the Property Manager.
- c. All fences need architectural approval and a building permit from the appropriate governmental authority.
- d. Fencing of the front yard is not permitted.

#### 10. FLAG POLES

- a. Flagpoles will be permitted, subject to the approval of placement design and height. Design shall meet all County requirements.
- b. Any flags other than the American flag must be approved by the ADCC.
- c. All flags must be aesthetically appealing to the community and shall be kept neat and clean in appearance..
- d. No flag pole shall be used as an antenna.

#### 11. EXTERIOR LIGHTING

a. All proposed exterior lighting shall **be** detailed on the plans. No exterior lighting shall **be** permitted which in the opinion of the Committee would create a nuisance to the adjoining property owners.

#### 12. HOUSE NUMBERS

a. Any changes made to the house numbers must be approved by the ADCC

#### 13. SIGNS

a. No business sign of any kind shall be displayed to the public view on the properties, except only one sign of not more than one (1) square foot used to indicate the name of the resident or one sign of not more than two (2) square feet advertising the property for sale or for rent (in locations and in accordance with design standards approved by the ADCC. No sign of any kind shall be permitted to be placed in the window of, or on the outside walls of any unit or on any fences on the properties, nor on the common areas or limited common areas, nor on dedicated areas, nor on entryways.

#### 14. GENERAL ITEMS

- a. Accessory structures, such as playhouses, tool sheds or dog houses, may be permitted but must receive specific written approval of the Committee before installation.
- b. Objects such as sculptures, religious shrines and the like may be placed or installed on any lot with prior permission of the ADCC.
- c. Clotheslines must not be visible to the common area.
- d. No garage conversions may be made without maintaining the garage door and ADCC approval.
- e. Painting of driveways must have prior approval of the ADCC.

#### 15. MISCELLAJ\'EOUS ITEMS THAT ARE NOT PERMITTED

- a. Outside antennas
- b. Satellite dishes, except umbrella table type and 21" dish which may he submitted for consideration.
- c. Other structural or landscape items that may be deemed by the committee to be offensive or inappropriate.
- d. No unit shall have any aluminum foil placed in any window or glass door or any reflective substance placed on any glass, except such as may be approved by the ADCC for energy conservation purposes.

#### 16. LANDSCAPING CRITERIA

Changes in the landscaping will not be allowed without prior approval of the ADCC. In addition if an owner changes their landscaping, that owner will accept full responsibility to maintaining that landscaping subject to the following criteria.

- a. Grass and shrub areas are to be expansive and integrated, as per the Rules and Regulations. (Isolated, small pockets of planting beds are discouraged).
- b. Shrubs beds shall receive a layer of mulch/chips; bare ground is unacceptable.
- c. All landscaping shall be maintained on a regular basis and shall include watering, weeding, mowing, fertilizing, treating, pruning, removal and/or replacement of dead or diseased trees and removal of refuse and debris so as to present a healthy, neat and well-kept appearance at all times.
- d. All trees need prior approval of the ADCC before they can be planted or removed.



#### **DECLARATION OF COVENANTS AND RESTCTIONS**

1996

c/o J & L Property Management, Inc. 10191 West Sample Road, Suite 203 Coral Springs, FL 33065

Office: (954) 753-7966 Fax: (954) 753-1210

Service@Whltaph2.org | www.jlpropertymgmt.com

#### **ADCC GUIDELINES TO SUBMIT APPLICATION**

#### **30-DAY REVIEW PERIOD**

TURN AROUND TIME BEGINS UPON RECEIPT OF A <u>COMPLETE</u> ADCC APPLICATION PACKAGE

- NOT BEFORE THEN-

#### **PLEASE NOTE:**

Work cannot be started until you receive ADCC approval.

The items listed below must be submitted with each application or the application will be returned to the member/homeowner as incomplete and considered denied until a complete package has been submitted.

#### DO NOT SUBMIT ANY DOCUMENTS SEPARATELY

#### **REQUIRED INFORMATION/ITEMS**

#### **ADCC APPLICATION:**

- Complete the ADCC forms in their entirety
  - Fill in each open space with the owner (only) information –
     including color selection, materials and proposed work description
- General Indemnity Letter must be NOTARIZED
- A photo of the items that will be installed (Windows, doors, paint samples etc.)
- A NOA (Notice of Acceptance) issued for the material being installed or similar
- A copy of the Survey of your property

#### **CONTRACTOR INFORMATION:**

- A copy of the Contract (does not have to show the price)
- A copy of the Contractor's Insurance (with the Association, c/o J&L our address as Certificate Holder)
- Workers Comp or Exemption Certificate Accompanied by signed Indemnity/Hold Harmless by Member/Homeowner
- A copy of the Contractor's License
- A copy of the plans/drawings/permit of the proposed work & materials to be conducted/used/installed\*
- \* The above referenced "permit/construction type" of drawings should be copies of the same set of drawings that will be submitted to the City Building and Zoning Department for a building construction permit. One set should be signed and sealed by the Engineer and/or Architect of record for our records.

#### Submit to:

## WEITZER HARMONY LAKES TOWNHOMES ASSOCIATION, INC. Architectural Review Application

| *Owner Name:   |   |   |   |                                  |  |
|--|---|---|---|----------------------------------|--|
| *Property Address  | s:  |   |   |                                  |  |
| *Home Phone:   | ·····   | Wor   | k Phone:  |                                  |  |
| Approval is herebymaking this requestions personal, common these areas to the restrictions concert | est, I/we hereby agree of or limited common property original condition which the outdoor living tying for a modification                           | e following modification<br>to repair any damages<br>operty as a result of this<br>within two (2) weeks of<br>area easement as define                 | n, alteration or addition to my home or lo caused property including but not limites work. I/we will, at our sole expense, resof completion. I/we further understanded and described in the homeowner document violation of the Covenants, HOA Document   | ed to<br>store<br>I the<br>ents. |  |
| Give a brief detai   | iled description of add   | dition, alteration, imp   | provement, including but not limited to   | <b>)</b> :                       |  |
| Size   | Shape   |   | Color   |                                  |  |
| Required<br>Document Checkl  | () Prod<br>() Cont  | luct Photograph, Brocht<br>tractor Requirements -<br>1. Shop Drawings w<br>2. Current License (i  | for Roof, Window, Patio, Fence work with NOA if applicable) and Full Coverage Insurance ermit/Plans Approval, if applicable   |                                  |  |
| Design Control required/mandate any modifications obtain all munici completed is my r              | erstand that written ay Committee prior to do by the Association/As to previously submitted and per esponsibility and liabinishing the exterior was | pproval is required ar<br>installation. I/we<br>ADCC to remove install<br>ted and approved appl<br>mits, if required. I/wo<br>lity including re-work/ | nd must be obtained from the Architect<br>hereby acknowledge that I/we can<br>lation if done without approval(s), including<br>lications. I/we, at my/our sole expense,<br>e understand that maintenance of any way<br>repairs of irrigation system, re-landscape<br>compliance with Association's approved m | ding<br>will<br>work<br>e, re-   |  |
| Date   | Applicant S   | ignature  | Applicant Signature   |                                  |  |
| _  |   |   | Incomplete  |                                  |  |
| <br>Bv·  |   |   | Date:   |                                  |  |

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#### ACKNOWLEDGMENT OF ARCHITECTURAL CHANGES (IRRIGATION)

#### **HOMEOWNER**

| I, the undersigned, (First & Last Name) |   |
|---|---|
| acknowledge and confirm that I have b   | een made aware <b>prior</b> to any and all plans for modification |
| of <u>(Type of Work)</u>                | a   |
| <u>(Address)</u>                        |   |
| , i                                     | all affect, directly or indirectly, the landscape, grounds or     |
| irrigation system located within my pro | operty boundaries or surrounding common area, whether to          |
|   | laced, will require that I contact the Association's irrigation   |
| 1 1 1                                   | ned and advise if there will be any necessary changes to the      |
| •                                       | nducted <u>prior</u> to submitting the ADCC application for       |
| 2                                       | mpany determine that changes are necessary I will submit a        |
|   | rk to be completed with my ADCC application – together            |
| with any applicable permit required by  | the Town of Davie.  |
| I further calcogyladge that the contem  | plated work described above is my/our sole responsibility         |
| liability, and at my/our sole expense.  | plated work described above is my/our sole responsibility         |
| naomity, and at my/our sole expense.    |   |
| By:                                     | Date:   |
| By: Homeowner signature                 |   |
| 110111001101 21811110110                |   |
| By:                                     | Date:   |
| Homeowner signature                     |   |

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#### STATEMENT OF ARCHITECTURAL CHANGES (IRRIGATION)

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#### **IRRIGATION COMPANY**

|  | Il County, acknowledges and confirm that I have noval, relocation, or replacement. I confirm that there or replacement of the area to which the owner/member   |
|--|--|
| <u>OR</u>                                  |  |
| are modifications required to be performed | All County acknowledge and confirm that I have noval, relocation, or replacement. I confirm that there is to the irrigation lines and system within the area to modify. Furthermore, a proposal has been provided to be performed. |
| Irrigation Company Representative:         |  |
| By:  | Date:  |
| Print Name:                                |  |
| Title:                                     |  |

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Eml: <u>Service@Whltaph2.org</u>

| INDE   | MNITY LETTER  |
|--|---|
| (Unit Owner Name)  |   |
| Property Address   |   |
| To Whom It May Concern:  |   |
| Association, Inc. and/or J & L Property Mar<br>including attorney fees and all other fees incide<br>Townhomes Association, Inc. and/or J & L P | harmless Weitzer Harmony Lake Townhomes nagement, Inc. from any and all liability, defense costs, ntal to defense, loss or damage Weitzer Harmony Lake Property Management, Inc. may suffer as a result of arising from the work as described in the ADCC and Design Control Committee. |
| Made this day of   | ., 20   |
| (Signature of Owner) Print Name:Address:   |   |
| (Signature of Owner) Print Name:Address:   |   |
| <u>ACKNO</u>   | OWLEDGEMENT   |
| STATE OF FLORIDA, COUNTY OF  | _   |
| produced as  | to me well known and who executed the foregoing instrument, or has a identification; and acknowledged to and before me thatexecuted said instrument for the purposes therein  |
| expressed.   |   |
| NOTARY PUBLIC – STATE OF FLORIDA   | MY COMMISSION EXPIRES   |

### **Indemnity and Hold Harmless**

| I/We acknowledge that I have selected a contractor,,   |
|--|
| ("Contractor") to perform labor and/or construction services on my property located at:  |
| ("Property"). I further acknowledge  |
| that Contractor has provided me with a Florida state issued certificate of exemption from workman's compensation law. Furthermore, I acknowledge and confirm my understanding of the following:      |
| 1) In the event Contractor, Contractor's employee, sub-agent, or laborer, if any, ("Contractor") is/are  |
| injured while on my Property performing or providing services, labor, or delivery/installation of materials  |
| ("Services"), that I, individually, or my homeowner's insurance, separately and/or collectively, may be held   |
| liable, including financial liability, for claim(s) made as a result of or due from an injury sustained by the   |
| Contractor, Contractor's employee or laborer as a result from Contractor's Services ("Claim").   |
| 2) In the event Contractor, Contractor's employee, sub-agent, or laborer, if any, is/are injured while   |
| on my Property performing or providing Services, and a Claim results as made by Contractor I shall   |
| indemnify Weitzer Harmony Lakes Townhomes Association, Inc. ("Association"); and agree to hold the   |
| Association harmless against any loss, claim, cost, damage or expense, including attorneys' fees and court costs, which it may sustain, suffer or incur by reason of such Claim, if any.             |
|  |
| 3) As a result of any Claim mentioned hereinabove and in the event any Claim is filed, recorded, made or commended against the Association, Indemnitor shall, after written demand to do so, provide |
| for the defense at their own expense on behalf and for the protection of the Association against loss or   |
| damage under any such Claim made (but without prejudice to the right of Association to defend if it so   |
| elects) in all litigation consisting of actions or proceedings based on any items which are the subject of   |
| this Indemnity and Hold Harmless Agreement which may be asserted or attempted to be asserted,  |
| established or enforced in, to, upon, against or in respect to the Property, Indemnitor, and/or Association,   |
| or interest therein; or cause such Claim to be removed, terminated, satisfied, released or otherwise disposed of in form and manner satisfactory to Association.                                     |
| Upon failure of the Indemnitor to so act, Indemnitor agrees that Association may undertake any action,   |
| cost or expense, including attorneys' fees, which Association deems necessary to cause the Claim against   |
| Association, if any, to be removed, terminated, satisfied, released or otherwise disposed of in form and   |
| manner satisfactory to Association. Further, the Indemnitor expressly agrees to reimburse Association  |
| promptly the full and total amounts of any cost and expenses, including attorneys' fees, incurred by Association.  |
|  |
| Made this day of, 20   |
| Indemnitor/Owner   |
|  |
|  |
| D  |

## APPROVED MATERIALS SELECTION

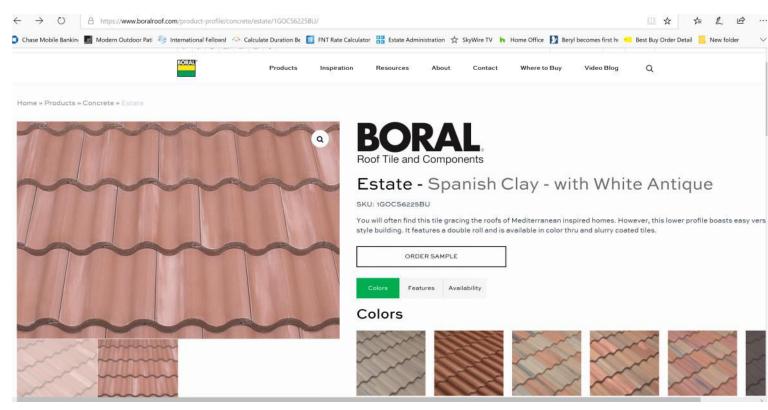
Tile - Estate - Spanish Clay with Antique White 20181128 -

Wednesday, November 28, 2018 2:11 PM

## WHLTA BOARD APPROVED ROOF TILE

(2018)

https://www.boralroof.com/product-profile/concrete/estate/1GOCS6225BU/



Screen clipping taken: 11/28/2018 2:12 PM

## ADCC Approved 20190226 Impact Window Glass Selection WHLTA w Approved Glass Selections

Wednesday, March 31, 2021 10:22 AM



## **SELECTION 1 OF 3**



## **SELECTION 2 OF 3**



## **SELECTION 3 OF 3**

## WHLTA PAINT COLOR SCHEME - LATEST APPROVED - SHERWIN WILLIAMS | 6066 & 6063 | Semi-Gloss

Wednesday, February 26, 2020 3:39 PM





#### TOWN OF DAVIE BUILDING DIVISION 6591 ORANGE DRIVE, DAVIE, FLORIDA 33314

(954) 797-1111 • www.davie-fl.gov

#### TREE REMOVAL/TREE RELOCATION PERMIT APPLICATION

| Folio #  |                  | Permit #                     |            |  |
|--|------------------|------------------------------|------------|--|
| Date   | Email:           |                              |            |  |
| Owner's Name   |                  | Phone #                      |            |  |
| Owner's Address  |                  |                              |            |  |
| CityState  |                  | Zip                          |            |  |
| Job Location (if different from owner's address):  |                  |                              |            |  |
| Contractor or Other ContactPhone #   |                  |                              |            |  |
| Number and type of trees proposed to be removed/relocated and preferred mitigation plan (attach sketch and photos if necessary)  |                  |                              |            |  |
| Reason for Tree Removal /Relocation:   |                  |                              |            |  |
| ACTION:  |                  |                              |            |  |
| DENIED DATE:   | RE               | VIEWER:                      |            |  |
| REASON FOR DENIAL:   |                  |                              |            |  |
| APPROVED DATE:   | RE               | VIEWER:                      |            |  |
| CONDITIONS OF APPROVAL:  |                  |                              |            |  |
| <ul> <li>☑ Replacement trees must be Florida Grade #1 quality.</li> <li>☑ New or relocated trees must be staked, mulched, and watered to ensure survival for 1 year (or be replaced).</li> <li>☑ If related to a notice of violation, inspection of replacement trees should occur within 30 days</li> </ul> | -<br>-<br>-<br>- | Other:                       |            |  |
| occur within 30 days.  ☑ After all conditions have been met, call  |                  | Aitigation fee (if checked): | \$  <br>\$ |  |
| 954-797-1128 or -1129 for inspection.  |                  | Permit Fee:                  | \$<br>\$   |  |

#### TREE REMOVAL/TREE RELOCATION PERMIT APPLICATION PAGE 2

#### **AUTHORIZATION**

**NOTICE:** In addition to the requirements of this permit, there might be additional permits required from other governmental entities such as water management districts, and state or federal agencies.

#### **AFFIDAVIT**:

- 1. I certify that the subject tree or trees are located on the owner's property and that all of the foregoing information is accurate. I also certify that all work will be conducted in compliance with any conditions of approval stated on the permit.
- 2. I acknowledge that I am responsible for compliance with rules or regulations imposed by a homeowner's association (if any).

| Owner         | Contractor    |
|---------------|---------------|
| Printed Name: | Printed Name: |
| Signature:    | Signature:    |

#### **Tree Removal/Replacement Process**

