

ARCHITECTURAL CHANGE APPLICATION

C/O J&L Property Management, Inc
10191 W. Sample Rd. #203
Coral Springs, FL 33065
Office: (954) 753-7966 Fax: (954) 753-1210
Www.jlpropertymgmt.com

REQUIREMENTS FOR SUBMISSION OF ARB FORMS

- Work cannot be started until you receive back the architectural form signed and approved.
- If you are doing the work yourself, put “Homeowner” next to “Contractor Name” on the Architectural Change Application. Only submit documents 1-4 that are listed below.
- Include one (1) copy of the documents listed below **WITH** your architectural request or it may not be accepted if it’s incomplete.
- Owners are responsible for obtaining necessary permits required from the City.
- Owners are responsible for any and all damages to Association property and any utilities, including sewer, water, cable, electric and telephone.
- Owner’s must make sure all debris is removed off Association property during and after the work is being done.
- Other conditions may be applicable and may be determined or stipulated on an individual basis.
- Please note: If you are part of a Master Association, you will be required to obtain approval from them as well prior to starting any work.

DOCUMENTS LISTED BELOW MUST BE SUBMITTED BACK WITH YOUR REQUEST:

1. **Complete ARB form – Fill in each box indicating colors, materials, and proposed work**
2. **Indemnity Letter - NOTARIZED**
3. **A picture of the item/material that will be installed or used for your request (Windows, doors, paint samples, etc.)**
4. **A copy of the property Survey or a Site Plan indicating where and what the improvements are (If applicable)**
5. **A copy of the Contractor’s License**
6. **A copy of the Contract detailing the work (does not have to show the price)**
7. **A copy of the Contractor’s General Liability Insurance Certificate & Workers Comp Certificate or Exemption form. The General Liability Certificate and Workers Comp Certificate must be made out to your Association as follows:**

Sonoma Homeowners Association, Inc.
c/o J&L Property Management, Inc.
10191 W. Sample Rd. #203
Coral Springs, FL 33065

Documents can be returned to J&L Property Management via Email or mail. They can also be dropped off to our office at the address below.

Email: Arcrequests@jlpropertymgmt.com

Mail: J & L Property Management, Inc.
10191 West Sample Rd., Suite 203
Coral Springs, FL 33065

Architectural Review Board Form

ASSOCIATION NAME : **SONOMA HOMEOWNERS ASSOCIATION, INC.**

Homeowner Name: _____ Email: _____

Address: _____ Phone #: _____

Contractor Name: _____ License #: _____

Address: _____ Phone/Email: _____

	List Materials To Be Used:	Type/Style:	Color
Roof:			
Painting Exterior Walls:			
Fascia:			
Patio Screen Encl:			
Privacy Fence:			
Driveway/Walk:			
Shutters:	# of Shutters		
Windows/Doors:	# of Windows: # of Doors:		
Other:			

OFFICE USE ONLY

The Architectural Drawings for improvements on the above lot have been reviewed by the Architectural Control Board and have been:

Approved
 Approved with Comments
 Denied

Comments: _____

Chairman/Committee Member

Date: _____

INDEMNITY LETTER

(Unit Owner Name)

Date: _____

To Whom It May Concern:

I, the undersigned, agree to indemnify and hold harmless **SONOMA HOMEOWNERS ASSOCIATION, INC.** from any and all liability, defense costs, including attorney fees and all other fees incidental to defense, loss or damage **SONOMA HOMEOWNERS ASSOCIATION, INC.** may suffer as a result of claims, demands, costs or judgments against it arising from the work.

(Signature of Owner)

Street Address

(Print Name of Owner)

City, State, Zip

ACKNOWLEDGEMENT

STATE OF FLORIDA,
COUNTY OF _____

Before me personally appeared _____ to me well known and known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that _____ executed said instrument for the purposes therein expressed.

NOTARY PUBLIC – STATE OF FLORIDA

MY COMMISSION EXPIRES

SONOMA HOMEOWNERS ASSOC., INC.

c/o J & L Property Management, Inc.

10191 West Sample Road, Suite 203

Coral Springs, FL 33065

Phone: (954) 753-7966 Fax: (954) 753-1210

Email: cici@jlpropertymgmt.com

April 29, 2008

TO: ALL HOMEOWNERS

FROM: BOARD OF DIRECTORS

At the last Board of Directors meeting, the Board approved four (4) new colors for the community but the City of Sunrise approved the following: Soft Apricot (SW6352), Compatible Cream (SW6387), Ecrú (SW6135), and Trusty Tan (SW6087). These are available at Sherwin Williams.

Please be aware that you need to complete an ARB form to obtain approval from the Board prior to painting. The ARB forms are available by calling J & L Property Management at (954) 753-7966, ext. 104. Also, all trim, garage doors, and front doors must be painted white only.

In addition, the Association's by-laws state that the same model style home cannot select the same color as the house to the left or right of them, and the color must be selected from the four (4) new color choices.

If you have any questions or need any further information, please do not hesitate to give me a call.

Cordially,
Cici Moncayo



Agent For & Acting On Behalf
of the Board of Directors
SONOMA HOMEOWNERS ASSOCIATION, INC.

SW 6352
Soft Apricot

Interior / Exterior
Locator Number: 126-C2

SW 6387
Compatible Cream

Interior / Exterior
Locator Number: 139-C2

SW 6135
Ecru

Interior / Exterior
Locator Number: 208-C2

SW 6087
Trusty Tan

Interior / Exterior
Locator Number: 197-C3

SONOMA HOMEOWNERS ASSOCIATION, INC.
APPROVED ROOF TILES





BORAL

Roof Tile and Components

1MPCS6493

Villa 900 Marmalade C/T

