SPRINGLAKE VILLAS HOA

c/o J&L Property Management, Inc.
10191 W. Sample Road, Suite 203
Coral Springs, FL 33065
(954)753-7966

DOCUMENTATION CHECKLIST (items IN APPLICATION PACKAGE)

□ Owner Information Form
□ Rules/Regulations & No Dog Acknowledgment Form
□ Email Authorization Form
□ Please contact Shannon@JLPropertyMgmt.com to schedule and coordinate a meet with the Board within 10 days of closing on your property.

NOTIFICATION CHECKLIST

□ No rentals allowed
□ $200 capital contribution collected at closing

Please submit completed application to
Salesandleasing@jlpropertymgmt.com
or mail it to our office at the above address.

SPRINGLAKE VILLAS HOMEONWERS ASSOCIATION, INC.
J&L Property Management, Inc.
10191 West Sample Road, Suite 203
Coral Springs, FL 33065
Office: (954) 753-7966 Fax: (954) 753-1210

OWNER INFORMATION FORM

Dear Unit Owner:

The Board of Directors of Springlake Villas Homeowners Association, Inc. requests that you complete and return this Information form as soon as possible. It is extremely important that we keep our records of the Association as accurate and up-to-date as possible.

Unit owner Information (Legal Title Holder)

Name: _____

Address of Unit: _____

Unit Phone Number: _____

___ Permanent Home

NAMES OF ALL PEOPLE RESIDING IN UNIT AND RELATIONSHIP

_____

_____

_____

_____

___ Second Home

Mailing Address:

Phone Number_____

SPRINGLAKE VILLAS HOMEOWNERS ASSOCIATION, INC.

RULES & REGULATIONS AND

NO DOG{s)

ACKNOWLEDGEMENT

- We have read and understand the Rules & Regulations of Springlake Villas Homeowners Association, Inc. and agree to abide by them at all times.
- We understand, in accordance with the Rules & Regulations, that dogs are not permitted.
- We do not currently have and/or do not intend to have any dogs while residing this community.

Print Name	Signature	Date
Print Name	Signature	Date

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Phone: (954) 753-7966 Fax: (954) 753-1210
Email: Ellen@jlpropertymgmt.com
www.jlpropertymgmt.com

Dear Homeowner:

In an effort to streamline our operations to be the most efficient, J&L Property Management, Inc. would like to utilize electronic mail for general correspondence and initial notices. You and your entire community will benefit by this change as it will ultimately save money currently spent on paper, envelopes & postage for mailings (which is funded by your Budget/Maintenance Fees).

Please complete the information below and return it to our office at your earliest convenience scanned via email (JLINFO@JLPROPERTYMGMT.COM) - USPS mail or fax.

I/We, hereby give permission to J&L Property Management, Inc. and the Board of Directors of the Association to use the email address provided below for general correspondence, initial violation notices and community notices (in lieu of U.S. Mail). J&L Property Management, Inc and the Board of Directors will not use this email address for any other purpose, nor will it be shared with any third party not affiliated with official Association business. This email service will be used and acknowledged as though received by U.S. Mail. I/We promise to keep J&L Property Management, Inc. and the Board of Directors updated on any change in my mailing and/or email address.

Email Address (PLEASE PRINT CLEARLY) ***(Only ONE email address per household is permitted)***	Official Homeowner' s Name
Property Address	Official Homeowner's Signature, Authorized to Vote On Association Matters
Mailing Address (If different from property address)	Official Homeowner's Name
Phone Number(s)	Official Homeowner's Signature, Authorized to Vote On Association Matters

Thank you in advance for your cooperation in this matter.

Cordially,
James Calderazzo, LCAM
President & Owner
J&L Property Management, Inc.