

## SPRINGLAKE VILLAS HOA

c/o J&L Property Management, Inc.  
10191 W. Sample Road, Suite 203  
Coral Springs, FL 33065  
(954)753-7966

### DOCUMENTATION CHECKLIST (items IN APPLICATION PACKAGE)

<input type="checkbox"/> Owner Information Form
<input type="checkbox"/> Rules/Regulations & No Dog Acknowledgment Form
<input type="checkbox"/> Email Authorization Form
<input type="checkbox"/> Please contact <a href="mailto:Denise@JLPropertyMgmt.com">Denise@JLPropertyMgmt.com</a> to schedule and coordinate a meet with the Board within 10 days of closing on your property.

### NOTIFICATION CHECKLIST

<input type="checkbox"/> No rentals allowed
<input type="checkbox"/> \$200 capital contribution collected at closing

Please submit completed application to  
[Salesandleasing@jlpropertymgmt.com](mailto:Salesandleasing@jlpropertymgmt.com)  
or mail it to our office at the above address.

**SPRINGLAKE VILLAS HOMEOWNERS ASSOCIATION,  
INC.**

**J&L Property Management, Inc.  
10191 West Sample Road, Suite 203  
Coral Springs, FL 33065  
Office: (954) 753-7966 Fax: (954) 753-1210**

**OWNER INFORMATION FORM**

Dear Unit Owner:

The Board of Directors of Springlake Villas Homeowners Association, Inc. requests that you complete and return this Information form as soon as possible. It is extremely important that we keep our records of the Association as accurate and up-to-date as possible.

Unit owner Information (Legal Title Holder)

Name: \_\_\_\_\_

Address of Unit: \_\_\_\_\_

Unit Phone Number: \_\_\_\_\_

--- Permanent Home

NAMES OF ALL PEOPLE RESIDING IN UNIT AND RELATIONSHIP

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

--- Second Home

Mailing Address:

Phone Number \_\_\_\_\_

**SPRINGLAKE VILLAS HOMEOWNERS ASSOCIATION, INC.**

**RULES & REGULATIONS AND**

**NO DOG{S}**

**ACKNOWLEDGEMENT**

- We have read and understand the Rules & Regulations of Springlake Villas Homeowners Association, Inc. and agree to abide by them at all times.
- We understand, in accordance with the Rules & Regulations, that dogs are not permitted.
- We do not currently have and/or do not intend to have any dogs while residing this community.

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Print Name	Signature	Date
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Print Name	Signature	Date
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# SPRINGLAKE VILLAS HOMEOWNERS ASSOCIATION, INC.

J&L Property Management, Inc.  
10191 West Sample Road, Suite 203  
Coral Springs, FL 33065  
Phone: (954) 753-7966 Fax: (954) 753-1210  
Email: [jlinfo@jlpropertymgmt.com](mailto:jlinfo@jlpropertymgmt.com)  
[www.jlpropertymgmt.com](http://www.jlpropertymgmt.com)

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Dear Homeowner:

In an effort to streamline our operations to be the most efficient, J&L Property Management, Inc. would like to utilize electronic mail for general correspondence and initial notices. You and your entire community will benefit by this change as it will ultimately save money currently spent on paper, envelopes & postage for mailings (which is funded by your Budget/Maintenance Fees).

**Please complete the information below and return it to our office at your earliest convenience scanned via email [JLINFO@JLPROPERTYMGMT.COM](mailto:JLINFO@JLPROPERTYMGMT.COM) - USPS mail or fax.**

I/We, hereby give permission to J&L Property Management, Inc. and the Board of Directors of the Association to use the email address provided below for general correspondence, initial violation notices and community notices (in lieu of U.S. Mail). J&L Property Management, Inc and the Board of Directors will not use this email address for any other purpose, nor will it be shared with any third party not affiliated with official Association business. This email service will be used and acknowledged as though received by U.S. Mail. I/We promise to keep J&L Property Management, Inc. and the Board of Directors updated on any change in my mailing and/or email address.

\_\_\_\_\_  
Email Address (PLEASE PRINT CLEARLY)

*(Only ONE email address per household is permitted)*

\_\_\_\_\_  
Official Homeowner's Name

\_\_\_\_\_  
Property Address

\_\_\_\_\_  
Official Homeowner's Signature, Authorized to Vote  
On Association Matters

\_\_\_\_\_  
Mailing Address (If different from property address)

\_\_\_\_\_  
Official Homeowner's Name

\_\_\_\_\_  
Phone Number(s)

\_\_\_\_\_  
Official Homeowner's Signature, Authorized to Vote  
On Association Matters

Thank you in advance for your cooperation in this matter.

Cordially,  
James Calderazzo, LCAM  
President & Owner  
J&L Property Management, Inc.